

**CITY OF KELLER
PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
OF OCTOBER 11, 2018**

A Regular Meeting of the City of Keller Parks and Recreation Board was held on Thursday, October 11, 2018 at Keller Town Hall, 1100 Bear Creek Parkway, Keller, Texas.

The following Parks and Recreation Board Members were present:

Board Member Erin Pfarner
Board Member Daniel Paret
Board Member Jay Blakey
Board Member Ryan Martin
Board Member Felix Mira
Board Member Judy Sether
Board Member Bryan Weaver

Administrative personnel present were Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper, Keller Senior Activities Center Supervisor Crystal Lopez, Keller Pointe Manager Jennifer Oakes, Special Events Coordinator Carey Moore, Administrative Secretary Debbie Park and guests: Carol Rubino of Keller Senior Volunteers and Bev Dixon of KISD.

WORK SESSION

CALL TO ORDER

- A. The Work Session was called to order by Chairperson Erin Pfarner at 6:04 p.m.
- B. Receive presentation on Gold Star Family Monument.

Randall and Erin Stillingler gave a presentation on the Hershel “Woody” Williams Foundation. This foundation honors the families of those who have died while serving our nation by building Gold Star Family monuments in cities across the country. They would like to honor local families by placing a monument on the grounds of the Keller Town Hall. If approved by council the fundraising kickoff would begin in November with a groundbreaking in December. The proposed timeline would have the project completed and a dedication ceremony a week before Memorial Day 2019. Maintenance for the monument would be minimal other than a periodic cleaning. The city could assume

the maintenance requirements such as cleaning, flags and light bulbs. If the city does not assume the maintenance responsibilities the foundation recommends additional funds be raised and placed in a maintenance account. In the past, most entities associated with the monument sites have assumed the cost and responsibility for maintenance. The estimated cost for the granite monument and plaza is \$65,000. Fundraising plans include selling engraved brick pavers for the plaza, in-kind donations, letter and email campaigns, social media and a media campaign with CBS 11.

Motion by Martin, seconded by Mira for a recommendation to City Council for approval of a Gold Star Family monument to be located at The Keller Town Hall.

Motion passed, all present voting aye.

C. Receive update on Park Construction Projects.

Carol Rubino with the Keller Senior Volunteers gave an update regarding new printed materials that will be distributed in the community in support of the bond for the new Keller Senior Center.

Cody Maberry gave an update regarding current construction projects. Staff is waiting on the bond election results for the new Keller Senior Center before building plans can get underway. Two public information meetings have been scheduled to present the facts about the bond and the new center, the first meeting is on Wednesday, October 17 at 6 p.m. and the second meeting is on Thursday, October 25 at 7:30 p.m., both meetings are being held at the Keller Senior Activities Center. Rains have delayed construction on the Mt. Gilead Trail Project but it is still on track to be completed by the end of the year. Construction at Milestone Park has begun. This is a 162 day project with a March completion date. Bob Stoffels with Dunkin Sims Stoffels, Inc. is working on a hydrological study at Overton Ridge Park. He is looking for a sub-consultant to put together that study and will present a final lump sum packet to council for approval and once approved the design phase can begin. Work on the Bear Creek Park restroom and storage facility has begun. Testing for asbestos on the existing building was completed and the results should be known soon. If testing went as expected demolition of the building can begin. The project was approved during the budget process but will need to go to council for approval before the new restroom can be ordered.

D. Staff Announcements and Volunteer Opportunities.

1. Carey Moore announced Trash Bash and Haunted Camp-Out on

Saturday, October 20. Trash Bash starts at 9 a.m. to 11 a.m. and Haunted Camp-out starts at 6 p.m. Both events are at Bear Creek Park.

2. Carey Moore announced I Heart BBQ, Friday November 2, 6 p.m. to 10 p.m. and Saturday, November 3 from 11 a.m. to 10 p.m.
3. Carey Moore announced Keller Night Hike on Monday, November 5 at 6 p.m. The hike will begin at the K9 Pointe.
4. Carey Moore announced Holly Days, Friday, December 7 from 6 p.m. to 10 p.m. at Keller Town Hall.
5. Carey Moore announced Sensory Christmas craft event on Sunday, December 9 from 2 p.m. to 6 p.m. at the Keller Public Library.

E. Adjourn

Motion by Martin, seconded by Sether to adjourn the work session at 6:57 p.m. The work session was adjourned by Chairperson Erin Pfarner.

REGULAR MEETING

A. CALL TO ORDER

The Regular Meeting was called to order by Chairperson Erin Pfarner at 7:01 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Parks and Recreation Board on any subject. However, the Texas Open Meetings Act prohibits the Parks and Recreation Board from discussing issues which the public has not been given seventy-two (72) hours notice. Issues raised may be referred to City Staff for research and possible future action.

C. APPROVAL OF REGULAR MEETING MINUTES OF SEPTEMBER 13, 2018.

Motion by Martin, seconded by Weaver to approve the minutes as presented.

Motion passed, all present voting aye.

D. RECEIVE THE KELLER POINTE QUARTERLY REPORT

Keller Pointe Manager Jennifer Oakes presented The Keller Pointe Quarterly Report. Revenues have exceeded the record breaking number of 3.45 million dollars from this time last year by about \$5000 with all areas reporting increases such as day passes, facility rentals and birthday parties. Expenses are down about \$52,000 from last year in part due to savings from salaries. Aquatic revenue is up from last year by about \$5200 even though there were challenges in that area. Rental revenue is at an eleven year high at \$73,000 up by about \$15,000 more than last year.

E. RECEIVE SPECIAL EVENTS QUARTERLY REPORT

Special Event Coordinator Carey Moore presented the Special Event Quarterly Report highlighting events in August and September that included Date Night in the Park and Yappy Hour. The overview of these events included attendance totals, event positives and challenges, number of volunteers and event sponsors. Upcoming events include Trash Bash and Haunted Camp Out on October 20, I Heart BBQ on November 2 and 3, Holly Days on December 7 and Sensory Christmas on December 9.

F. ADJOURN

Motion by Martin, seconded by Paret to adjourn the meeting.
The meeting was adjourned at 7:22 by Chairperson Erin Pfarner.

