

**CITY OF KELLER
PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
OF NOVEMBER 8, 2018**

A Regular Meeting of the City of Keller Parks and Recreation Board was held on Thursday, November 8, 2018 at Keller Town Hall, 1100 Bear Creek Parkway, Keller, Texas.

The following Parks and Recreation Board Members were present:

Board Member Erin Pfarner
Board Member Ryan Martin
Board Member Tina Alvarado
Board Member Judy Sether

Administrative personnel present were Director of Community Services Cody Maberry, Recreation Manager Kyle Cooper, Keller Senior Activities Center Supervisor Crystal Lopez, Keller Pointe Manager Jennifer Oakes and Administrative Secretary Debbie Park.
Guest: Carol Rubino of Keller Senior Volunteers

WORK SESSION

CALL TO ORDER

- A. The Work Session was called to order by Chairperson Erin Pfarner at 6:14 p.m.
- B. Discuss Blue Zone Communities Project.

Erin Pfarner, at the request of Jay Blakey, gave an update on the Blue Zone Communities Project. Information on how to obtain 501(c) 3 status or information on charitable organizations would be welcome if board or staff can help with gathering that information. The project is moving forward and progress is being made.

- C. Receive update on Park Construction Projects.

Cody Maberry gave an update on current construction projects. The bond election for the new Keller Senior Activity Center passed. Staff will bring an architectural firm recommendation to council and that will start the design and development process, which could take up to a year to complete. After the design phase is complete the project will go out for construction bids and once the bidding process is done

and is approved by council the project can begin. It is anticipated construction of the center could take a year to complete. The Mt. Gilead Road project is progressing. Construction was held up for a bit due to the weather. Milestone Park improvements are still moving forward. The trail has been poured but not the parking lot. Construction has been slowed due to rain but it progressing well. Dunkin Sims Stoffels, Inc. has identified a sub-consultant to perform the hydrological drainage study as part of the overall design project. Staff will present this at the next council meeting and once approved the final design process can begin. The KYA matching grant for batting cages will go to council once the KDC has recommended it for approval. The Whitley Road Safe Routes to School project is progressing, the 60% design was submitted to TXDOT for their review and comments. The Gold Star Family monument project is going forward and a meeting is being set to determine the exact location for the monument. The Woody Williams Foundation was contacted to get an agreement signed concerning the construction of the monument and to ensure the completion of the project.

D. Staff Announcements and Volunteer Opportunities.

Kyle Cooper discussed “Haunted Trails” held on October 20. The camping portion of the event was cancelled due to rain before the event. The Haunted Trail was moved to a concrete trail off of Rufe Snow. Attendance was estimated to be around 1200 participants. Kyle thanked Erin Pfarner and Daniel Paret for volunteering at the event.

Kyle Cooper discussed the “I Heart BBQ” event held on Friday, November 2 and Saturday, November 3. Attendance this year was the largest to date for this event. The Battle of the Bands was a great addition this year and may be continued next year. The event was a great success even though it rained on Saturday evening.

Kyle Cooper discussed volunteer opportunities coming up for the board members. “Holly Days” on Friday, December 7th volunteers are needed to help with the tree give away. “Sensory Christmas” on Sunday, December 9 held at the Keller Library, volunteers are needed to help with the activities for the children such as cookie decorating and crafts.

Kyle Cooper announced “Night Hike” on Monday, December 3rd starting at 6:00 p.m. at the Keller Sports Park.

Cody Maberry discussed an email he received praising Overton Ridge Park and the biodiversity within the park. Overton Ridge Park is home

to around 500 insect species that use the park as a refuge, according to a recent survey of nocturnal insects. Thank you to the board and park management, as Overton Ridge Park is a highlight of biodiversity in the metroplex.

E. Adjourn

The work session was adjourned at 6:26 p.m. by Chairperson Erin Pfarner.

REGULAR MEETING

A. CALL TO ORDER

The Regular Meeting was called to order by Chairperson Erin Pfarner at 7:00 p.m.

B. PERSONS TO BE HEARD

This is a time for the public to address the Parks and Recreation Board on any subject. However, the Texas Open Meetings Act prohibits the Parks and Recreation Board from discussing issues which the public has not been given seventy-two (72) hours notice. Issues raised may be referred to City Staff for research and possible future action.

Carol Rubino of the Keller Senior Volunteers wanted to thank the staff and board for their help with getting the word out to the public concerning the construction of a new senior center and ultimately having it go to a bond election and getting it passed. The Keller Senior Volunteers worked many hours during early voting and had positive and negative experiences. The volunteers are willing to help in any way they can going forward with the new center.

C. APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 8, 2018.

Motion by Sether, seconded by Martin to approve the minutes as presented.

Motion passed, all present voting aye.

D. RECEIVE THE KELLER SENIOR ACTIVITIES CENTER QUARTERLY REPORT.

Crystal Lopez presented the Keller Senior Activities Center Quarterly Report. Revenues and expenditures are down slightly from this quarter in 2017 due to senior trips. Membership numbers are up with 909 active members reported. Attendance is up with Bingo still being the most attended activity and other social games are very popular as well. A new activity called "Coffee Talk" is being well attended. Guest speakers are needed and Crystal extended an invitation to board members to come and speak. Tai Chi is still a very well attended health and wellness activity. A new activity "Ageless Grace" has been added and is becoming very popular. Michelle Adler the Recreation Programmer attended training to become a certified Ageless Grace instructor. The Metroport Meals on Wheels program is going strong with 831 meals served this quarter compared to 721 meals for this quarter in 2017. The participation for this program keeps rising. Trips this quarter included a visit to Colorado with 22 participants enjoying this adventure. Upcoming trips include a visit to the Dallas Arboretum and the seniors will be taking bus tours of the Keller Christmas Light neighborhood competition entries.

F. ADJOURN

Motion by Martin, seconded by Alvarado to adjourn the meeting. The meeting was adjourned at 7:26 by Chairperson Erin Pfarner.

