

**Minutes of the Library Board
Keller Texas
Monday January 7, 2019**

**A. CALL THE MEETING TO ORDER – Patricia Alexander, Secretary,
and Keller Public Library Board at 7:00 P.M.**

Members Present: Karen Hibbs, Amy Morgan, Mary Vermette, Rick Peters, and Michelle Hur (alternate)

Members Absent: Mona Ford, Jan Boettcher

Others Present: Jana Prock, Director

Judy Hall was not present due to family illness and has resigned.

B. CONSENT

1. November 5, 2018 minutes were approved. Rick Peters moved to accept the minutes and Karen Hibbs seconded the motion.

C. REPORTS

1. Friends of the Library update given by Karen Hibbs: The Friends of the Library met in December. An amount of \$168 for supplies for ESL program was approved for the library. Income included \$1,185 for book sales and \$39 for contributions. The expenses were \$158.

D. ADMINISTRATIVE COMMENT

1. Library Statistics highlights for December 2018:

Walk in Users: 14,583

Materials Circulated: 44,554

Programs: 73

Participants: 3064

Questions: 4518

Computer Hours 4518

2. Employee Update: After 17 years of service to the City of Keller, Peggy Dunn's retirement date is January 16. Tracie Meredith was hired for Circulation team as a part-time member. She is a longtime volunteer. Breakfast snacks will enjoyed by the staff from the Friends of the Keller Library. Staff Development Day will be May 10 at the Bowden Center.

Board members are welcome to join us for lunch. Please R.S.V.P. The January Calendar was reviewed.

E. CONSIDERATION

1. Meeting Room Policy

The policy was approved subject to the budget approval by City of Keller Finance Department. Amy Morgan moved to approve and Rick Peters seconded the motion.

2. Special Collections Policy

The policy was approved and Karen Hibbs moved to approve and Michelle Hur seconded the motion.

F. DISCUSSION

1. Keller Reads: One Book, One City: The committee has decided on Steve Berry. The committee is working on a venue. The Bowden Center is booked during the preferred months for May or June. Sky Creek Ranch and Town Hall of Keller is being considered. Steve Berry will work on an afternoon session for writers. Jason Fagone will be the fall speaker. An invitation has been sent to Jeff Abbott for a July brunch. He wrote mysteries including "The Three Beths".

G. CITIZENS TO BE HEARD

1. Lucy Rivera Williams wants to get more involved in the community. She wanted to learn more about Pronunciator and the ESL program. She visits MetroPac Libraries.

H. ADJOURN

Rick Peters moved to adjourn at 7:22. Karen Hibbs seconded the motion.

Respectfully submitted by,
Jana Prock

