

**Minutes of the Library Board
Keller Texas
Monday December 2, 2019**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:02 P.M.

Members Present: Mona Ford, Chairman, Mary Vermette, Patty Alexander, Rick Peters, Michelle Hur, Karen Hibbs, Amy Morgan

Members Absent: None

Others Present: Jana Prock, Jennifer White

B. CONSENT

1. Rick Peters moved to approve the minutes as written of the Keller Library Board meeting November 4, 2019. Amy Morgan seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library October 17, 2019 Meeting

a. The Friends of the Library Christmas Party and December meeting was held at John Baker's home on December 1.

b. Expense Report

Book Shop Sales	\$ 1450
Consignment Sales	0
Resale Shop	40
Contributions	40
Membership Dues	45
Pop-Up Bookshop	110
Miscellaneous Income	54
Interest Earned	<u>1</u>
	\$ 1740

D. ADMINISTRATIVE COMMENT

1. Introduction of Alternate Board Members - New alternate members of the Board will be sworn in on Tuesday, December 3, 2019 as alternate board members. One of these new members, Jennifer White, attended the December meeting as a guest.

2. Library Statistics

- a. Library Statistics were reviewed for November including:
Walk in Users: @15,142
Materials Borrowed: @46,473
Programs Participants: @1,462
Questions Answered: @6,096

3. Library Employee Update

- a. Kelly Holt and Wendy Dunn attended the Family Place Library Certification Program conference November 19 - 26 held by Family Place Libraries in Centereach, New York.

4. Calendars of Events for December, 2019

The calendar of events for December includes activities for children, adults, and teens. Several popular movies will be shown during the month including Polar Express, Elf, and White Christmas. Snacks will be provided. Other programs include DIY Snow Globes for the teens, and several book clubs for adults.

5. One Book, One City Update

The One Book, One City Committee will include:

Michelle Hur, Karen Hibbs, Colleen Steer, William Dillard, Mary Vermette, Amy Morgan, and Patty Alexander

G. CITIZENS TO BE HEARD

- 1. Incoming alternate board member, Jennifer White, attended the meeting.

H. ADJOURN

Mary Vermette moved to adjourn and Michelle Hur seconded the motion.
The meeting was adjourned at 7:17 P.M.

Respectfully submitted by,
Patty Alexander