

**Minutes of the Library Board
Keller Texas
Monday November 2, 2020**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:0 4P.M.

Members Present: Mona Ford, Chairman, Mary Vermette, Vice-Chairman, Patty Alexander, Secretary, Michelle Hur, Karen Hibbs, Jennifer White, Alternate

Absent:, Amy Morgan, Rick Peters, Nancy Stone, Alternate,

Others Present: Jana Prock, Head Librarian
Liz Pixley, Administrative Assistant

B. CONSENT

1. Michelle Hur moved to approve the minutes as written of the Keller Library Board meeting October 5, 2020. Karen Hibbs seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report:

A. Expense Report for October

Income:

Book Shop Sales	\$ 1344.00
Consignment Sales	859.00
Contributions	61.00
Grant Income	20.00
Pop Up Bookshop	92.00
Interest Earned	<u>1.00</u>
Total Income	\$ 2382.00

Expenses:

Depreciation	\$ 113.00
Supplies	<u>76.00</u>
Total Expense	189.00
Net Income	2193.00

B. Monthly Meeting:

1. \$2,000 granted to the library for teen programs
2. Book Store will be closed Nov. 25 and 28, Dec. 25 and 26, and Dec. and Jan. 2.

D. ADMINISTRATIVE COMMENT

1. Library Statistics:

Walk-in and Drive Up Visits:	8,867
Items Checked Out	46,343
Program Participants	4.257 (online only)
Questions Answered	2,567
Computer Usage	814 hours

2. Library Employee Update

- a. The Keller library has hired Brandy Perkins as the circulation librarian

3. Keller Public Library Calendar: November Events

- a. The theme for the programs this month is dinosaurs
- b. The Reader’s Forum will read the Book Woman of Troublesome Creek by Kim Michele Richardson

5. MetroPac Update

The Fort Worth Library has extended the current MetroPac agreement for a year to give member libraries an opportunity to explore other options.

6. Library Policy Enforcement

The library has banned a citizen from coming to the library for a year due to bad behavior.

7. Liz Pixley, the Administrative Assistant and Volunteer Coordinator was introduced and discussed her jobs with the library

G. CITIZENS TO BE HEARD: None

H. ADJOURN

Patty Alexander moved to adjourn, and Jennifer White seconded the motion at 7:38pm.

Respectfully submitted by,
Patty Alexander