

**Minutes of the Library Board  
Keller Texas  
Monday October 5, 2020**

**A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:0 1P.M.**

**Members Present:** Mona Ford, Chairman, Mary Vermette, Vice-Chairman, Patty Alexander, Secretary, Rick Peters, Karen Hibbs, Nancy Stone, Alternate, Jennifer White, Alternate

**Absent:** Michelle Hur, Amy Morgan

**Others Present:** Jana Prock, Head Librarian  
Rae Washington, Teen Services Librarian

**B. CONSENT**

1. Rick Peters moved to approve the minutes as written of the Keller Library Board meeting July 6, 2020. Mary Vermette seconded the motion. It was passed.

**C. REPORTS**

**1. Friends of the Library Report:**

**A. Expense Report for August**

**Income:**

Book Shop Sales	\$ 1938.00
Contributions	85.00
Grant Income from Greater Keller Women's Club	1020.00
Pop Up Bookshop	88.00
Interest Earned	<u>1.00</u>
Total Income	\$ 3162.00

**B. Expense Report for September**

**Income:**

Book Shop Sales	\$ 1698.00
Contributions	67.00
Pop Up Bookshop	101.00
Interest Earned	<u>1.00</u>
Total Income	1867.00

**D. ADMINISTRATIVE COMMENT**

**1. Library Statistics:**

Walk-in and Drive Up Visits:	11,122
Items Checked Out	45,619
Program Participants	4.861 (online only)

Questions Answered

4,861

(Most of the questions answered involved computer assistance.  
Computer usage is up at the library.)

**2. Library Employee Update**

a. The Keller library has a new practicum intern from Texas Women's University.

**3. Keller Public Library Calendar: October Events**

a. Fall Photo Booth at the library

b. Pumpkin Decorating to Go: The library ran out of kits within the first hour they were offered. More kits have been ordered.

c. The Reader's Forum is meeting online. This month's book is Carnegie's Maid by Marie Benedict.

d. Rae Washington, the teen librarian has been working with the Teen Advisory Board to plan and design teen programs. She holds a virtual study hall with virtual tutors. Her goal is to keep the teens involved and to not let them get overlooked. In November, the activities will involve the National Novel Writing Month..

**5. MetroPac Update**

Fort Worth has informed the member libraries that it will be going up in fees for services rendered. The Keller librarian, Jana Prock, is putting together a committee of library staff members and Town Hall staff to consider the options available to them. Jana asked for a Board member to, also, serve on the committee. Mary Vermette will take on this responsibility.

**G. CITIZENS TO BE HEARD: None**

**H. ADJOURN**

Nancy Stone moved to adjourn, and Jennifer White seconded the motion at 7:39pm.

Respectfully submitted by,  
Patty Alexander