

**Minutes of the Library Board
Keller Texas
Monday December 7, 2020**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:02 P.M.

Members Present: Mona Ford, Chairman, , Patty Alexander, Secretary, Karen Hibbs, Jennifer White, Alternate

Attending By Zoom: Mary Vermette, Vice-Chairman, Michelle Hur, Amy Morgan, Rick Peters, Nancy Stone, Alternate

Absent: None

Others Present: Jana Prock, Head Librarian, Kelly Holt, Teen Librarian, Wendy Dunn, Children's Librarian

B. CONSENT

1. Amy Morgan moved to approve the minutes as written of the Keller Library Board meeting November 2, 2020. Michelle Hur seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report:

a. Expense Report for November

Income:

Book Shop Sales	\$ 990.00
Contributions	49.00
Grant Income	20.00
Pop Up Bookshop	200.00
Amazon Smile Program	27.00
Interest Earned	<u>1.00</u>
Total Income	\$ 1266.00

Expenses:

Depreciation	\$ 113.00
Maintenance	<u>49.00</u>
Total Expense	162.00
Net Income	1,104.00

b. Monthly Meeting:

1. The FOL did not meet in November.
2. The FOL will meet by ZOOM in December.

D. ADMINISTRATIVE COMMENT

1. Library Statistics:

Walk-in and Drive-Up Visits:	11,298
Items Checked Out	43,494
Program Participants	4,134 (online and outside)
Video Views	3,678
Computer Usage	634 hours

2. Library Employee Update

a. Ann Flournoy was recognized by the city of Keller for her outstanding photo booth project.

3. Keller Public Library Calendar:

a. December Activities include a Gift Wrapping Station, National Hot Cocoa Day, and a Cookie Decorating Kit.

5. MetroPac Update

a. Kelly Holt presented trends in cross-borrowing.

b. Jana Prock discussed the history of the Keller Library relationship with Metro-Pac.

c. Mary Vermette relayed the discussion of the Metro-Pac meeting she attended on behalf of the Library Board.

d. The Library Board unanimously voted to recommend termination of the agreement with Metro-Pac beginning in October, 2021.

6. The Children's Librarian, Wendy Dunn, presented some of the upcoming activities that she has developed for the Keller children.

G. CITIZENS TO BE HEARD: None

H. ADJOURN

Rick Peters moved to adjourn, and Mary Vermette seconded the motion at 8:03PM.

Respectfully submitted by,
Patty Alexander