

**Minutes of the Library Board
Keller Texas
Monday May 10, 2021**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:03 P.M.

Members Present: Mona Ford--Chairman, Patty Alexander--Secretary, Rick Peters, Karen Hibbs, Jennifer White, Alternate

Attending By Zoom: Mary Vermette--Vice-Chairman, Amy Morgan,

Absent: Michelle Hur, Nancy Stone, Alternate

Others Present: Jana Prock, Kelly Holt

B. CONSENT

1. Rick Peters moved to approve the minutes of the Keller Library Board meeting April 5, 2020 as written. Karen Hibbs seconded the motion. It was passed.

C. REPORTS

1. Friends of the Library Report - Karen Hibbs

a. FOL will elect officers this month.

b. \$2800 was approved for the summer reading program at the Keller Library.

c. Expense Report for April:

Income

Book Shop Sales	\$ 1,564
Pop-up Book Shop Sales	160
Contributions	148
Grant Income	300
Membership Dues	<u>153</u>
Total Income	\$2,325

Expenses

Depreciation Expense	\$ 113
Supplies	<u>46</u>
Total Expense	159
Net Income	\$2,166

D. ADMINISTRATIVE COMMENT

1. Library Statistics:

Walk-in and Drive-Up Visits:	11072
Items Checked Out	35460
Program Participants	1750

Video Views	974
Computer Usage	640 hours
Questions Answered	5,229

2. The Library hired Chelsea Sestak and Grace Quin as Summer Reading Aides. Both ladies are college students and former participants in the Keller Summer Reading Program.

3. Keller Public Library Calendar:

a. Programs for May will be featuring several Take & Make Macrame Hot Pads and Water Bead Stress Balls. The children’s programs will include a Brush Your Teeth emphasis. The teens will have Tiny Art to Go and the adult Book Clubs will be meeting. The Reader’s Forum will be renamed the Lisa Harper Wood Reader’s Forum after the former librarian. Donations made in her memory will go to the Reader’s Forum.

b. The website for the summer reading program “Find Your Happy” opened May 10, 2021.

b. Library Programs are working to include both in person and Zoom attendees.

4. OPAC/Metro Share Report: Jana Prock is the newly elected chair of the OPAC. The new consortium has been meeting to work on details of organization. The library will be closed on July 31st to prepare for going live as a consortium in August.

5. Meet Staff Member: Gity Afsheen was not able to be at the meeting. However Jana discussed the important of Gity’s work in magazines and newspapers.

E. FOR CONSIDERATION

1. The library is purchasing laptop computers to be used in house for one-hour sessions. A policy for computer usage was submitted to the Board. Rick Peters moved to accept the policy with Karen Hibbs seconding the motion. The motion passed unanimously.

F. CITIZENS TO BE HEARD: None

G. ADJOURN

1. Karen Hibbs moved to adjourn, and Rick Peters seconded the motion at 7:26 PM.

Respectfully submitted by,
Patty Alexander