

**Minutes of the Library Board  
Keller Texas  
Monday January 4, 2021**

**A. CALL THE MEETING TO ORDER--Mona Ford, Chair, Keller Public Library Board at 7:06 P.M.**

**Members Present:** Mona Ford, Chairman, , Patty Alexander, Secretary, Karen Hibbs,

**Attending By Zoom:** Mary Vermette, Vice-Chairman, Michelle Hur, Rick Peters, Nancy Stone, Alternate

**Absent:** Amy Morgan, Jennifer White, Alternate

**Others Present:** Jana Prock, Head Librarian, Genesis Crawford, Circulation Clerk, II

**B. CONSENT**

1. Karen Hibbs moved to approve the minutes as written of the Keller Library Board meeting December 7, 2020. Patty Alexander seconded the motion. It was passed.

**C. REPORTS**

**1. Friends of the Library Report:**

a. Expense Report for December: The Bookshop was closed several days due to the Christmas and New Year holidays. The Friends of the Library gave the Pop Up Bookshop \$1000 to buy another bookshelf. The Friends have received 3 grants. The FOL gained one new member.

**D. ADMINISTRATIVE COMMENT**

**1. Library Statistics:**

Walk-in and Drive-Up Visits:	9,473
Items Checked Out	37,1767
Program Participants	2,178 (online only)
Video Views	1,408
Computer Usage	672 hours

**2. Library Employee Update**

a. Terri Nielson will have her last day on January11. Deadline for applications is January 15, 2021.

**3. Keller Public Library Calendar:**

a. Book Clubs are meeting online. A new Spice of the Month Club has begun. The teens can make a Stress Ball and Glitter Jar with a kit provided by the library.

**4. MetroPac Report\**

A meeting will be held on January 13 at 2pm

**5. Genesis Crawford was introduced as the library's Circulation Clerk II.**

## **E. CONSIDERATION**

1. Patty Alexander moved to accept the Policy Revision Section 13: Distribution of Non-Library Materials (hand-outs, flyers, etc.) with the recommended change. Rick Peters seconded the recommendation. It passed unanimously.

## **F. CITIZENS TO BE HEARD: None**

## **H. ADJOURN**

1. Patty Alexander moved to adjourn, and Rick Peters seconded the motion at 7:25PM.

Respectfully submitted by,  
Patty Alexander