

(Please provide each of the items below & initial next to each item)	
Specific Use Permit (SUP)	
<input type="checkbox"/>	<p>A written proposal outlining all special conditions and additional requirements for the property controlled by the SUP, including but not limited to:</p> <ul style="list-style-type: none"> • the paving of streets, alleys and sidewalks, • means of ingress and egress to public streets, • provisions for drainage, • adequate off-street parking, • screening and open space, • heights of structures, • compatibility of buildings, • hours of operation, and • time limits.
<input type="checkbox"/>	<p>A letter justifying the request and addressing the decision criteria on with the Planning and Zoning Commission and City Council will base their decision.</p> <ol style="list-style-type: none"> 1. The use is harmonious and compatible with surrounding existing uses or proposed uses; 2. The activities requested by the applicant are normally associated with the permitted uses in the base district; 3. The nature of the use is reasonable and appropriate in the immediate area; 4. Any negative impact on the surrounding area has been mitigated; and 5. That any additional conditions specified ensure that the intent of the district purposes are being upheld.
<input type="checkbox"/>	A legal description or meets and bounds description of the property.
<input type="checkbox"/>	Concept Plan (see <i>Concept Plan</i> checklist)
<input type="checkbox"/>	Evidence of communicating the proposal with the adjacent neighborhood
<input type="checkbox"/>	Trip Generation Form may be required (with associated fee) and, if required per the UDC, Traffic Impact Analysis
<input type="checkbox"/>	Additional information or drawings, operations data, or expert evaluation when considering the application, including traffic studies and drainage studies as required by the Development Review Committee.