

Please provide each of the items below.	
<b>Site Plan Sheet</b>	
<input type="checkbox"/>	Title Block in lower right-hand corner of site plan to include: <ul style="list-style-type: none"> <li>• Project's name.</li> <li>• Name, address, telephone number, and contact person of the Applicant</li> <li>• Name, address, telephone number, and contact person of the Owner.</li> <li>• Name, address, telephone number, and contact person of the preparer (Architect or Engineer).</li> <li>• Address and/or legal description of the project (addition's name, lots, and blocks).</li> <li>• Total acreage and zoning.</li> <li>• Date of preparation and dates of revisions, if any (as the site plan is revised, add dates of revision to each submittal)</li> </ul>
<input type="checkbox"/>	A summary table showing: <ul style="list-style-type: none"> <li>• Total building square footage.</li> <li>• Number of required parking spaces (show calculations based on building usage).</li> <li>• Number of provided parking spaces (number of handicapped parking spaces shall not be included as part of required parking spaces).</li> </ul>
<input type="checkbox"/>	Graphic Scale labeled with scale used.
<input type="checkbox"/>	North arrow oriented to the top or right of sheet.
<input type="checkbox"/>	Vicinity map of the City Base Map with scale of 1" = 1,000' with site location shaded.
<input type="checkbox"/>	Distances and bearings of all lots.
<input type="checkbox"/>	Cross section of proposed streets, alleys, and parking lots, showing the width and type of pavement and the location and width of sidewalks.
<input type="checkbox"/>	The footprints of all proposed buildings or structures.
<input type="checkbox"/>	Setback lines as required by the respective zoning district.
<input type="checkbox"/>	The names and widths of rights-of-way and pavement of existing and proposed streets and alleys.
<input type="checkbox"/>	All curbs or pavement edge and lane striping on adjacent streets with dimensions.
<input type="checkbox"/>	Driveway and sidewalk locations with dimensions and curve radii labeled.
<input type="checkbox"/>	Parking layout, including maneuvering, loading, and unloading areas.

# APPLICATION CHECKLIST

## Unified Development Code



<input type="checkbox"/>	Easements, deed restrictions, or other encumbrances that impact development of the lot.
<input type="checkbox"/>	Location, type, material, and height of: <ul style="list-style-type: none"><li>• Required screening walls or fences, including elevations.</li><li>• Site lighting showing the height and location of exterior light fixtures.</li><li>• Signs locations (All signs shall be permitted separately and meet the sign requirements of this Code at the time of permit).</li></ul>
<input type="checkbox"/>	Location and screening of trash receptacles with materials clearly identified (Trash receptacles/dumpsters are required for all non-single family-residential developments unless other acceptable alternative is proposed).
<input type="checkbox"/>	Zoning, legal description, and owner of record for all adjacent lots or tracts.
<input type="checkbox"/>	Park/Trail location and improvements, if applicable.
<input type="checkbox"/>	Location of all utility boxes, cabinets, or meters, which shall be located at rear or side of building, if practical.

